

Numbers

- 261,907 – Fall 2006 enrollment
- 249,976 – Average Daily Attendance (ADA)
- 95% – Attendance Rate
- 15,757 – Graduates in 2004-2005
- 2,860 – Preliminary Dropouts 2004-2005

Where do these numbers come from?

Attendance and Enrollment



Idaho State Department of Education

Average Daily Attendance (ADA)

“Average Daily Attendance means the aggregate number of days enrolled students are **present**, divided by the number of days of school...” I.C. 33-1001

Note: No student shall generate more than one (1.0) ADA.

Averages

- Attendance has a ceiling and it is called Enrollment.
- Attendance can only go in one direction, Down!



A Full Day/Session of Attendance

- For Kindergarten
 - Two and One-half (2.5) or more hours of instruction (excluding lunch periods, breaks, passing time, recess, etc.,) is a full session of attendance
- For Grades 1-12
 - Four (4) or more hours of instruction (excluding lunch periods, breaks, passing time, recess, etc.,) is a full day of attendance.
 - A school day may be counted as a “day in session” when the school is open and students are under the guidance and direction of teachers in the teaching process.

(IDAPA 08.02.01)

A Half Day/Session of Attendance

- For Kindergarten
 - There is **no** half session. Any session that is **less than** two and one-half (2.5) hours is recorded as a vacation session.
- For Grades 1-12
 - At least two and one-half (2.5) hours, but less than four (4) hours of instruction is recorded as a half day (.5).
 - Less than two and one-half (2.5) hours is recorded as a vacation day.

(IDAPA 08.02.01)

It's a Secret!



A “Day of No” attendances is better than a “Bad Day” of attendance.

Keep track of which days historically are bad days of attendance and plan your school calendar accordingly.

Aggregate Attendance

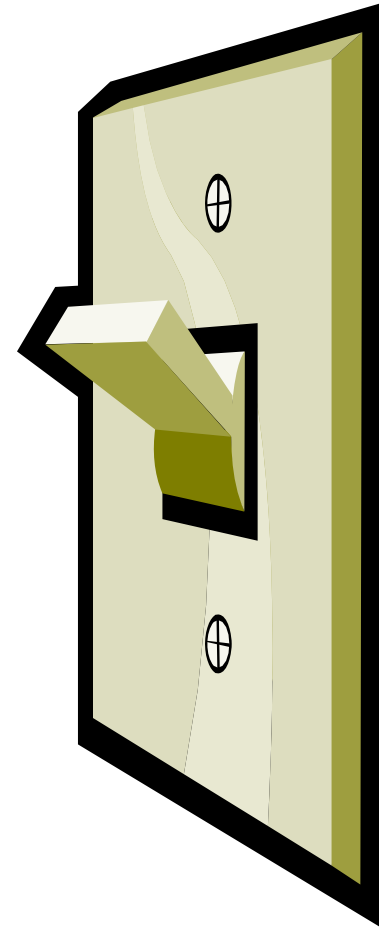
- Aggregate attendance is the cumulative total of students physically present that week. Report aggregate attendance to one decimal place, rounding to the nearest .5. All attendance numbers must end in .0 or .5.



Only Three Setting on this Switch!

For grades 1 – 12

- 4 or more hours is a 1.0
- 2.5 to 4 hours is a .5
- 0 to 2.5 Hours is a 0



Reporting Periods (I.C. 33-1009)

- First Reporting Period
Ends the first Friday in November
- Second Reporting Period
Ends the first Friday in March
- Third Reporting Period
Ends the last day of school

All reports are due at SDE one week after the end of the reporting period.

Grade Groups

- Kindergarten
 - Elementary (grades 1-3)
 - Elementary (grades 4-6)
 - Secondary (grades 7-12)
 - Alternative Secondary School (grades 7-12)
 - Summer Alternative Secondary (grades 7-12)
 - Juvenile Detention Centers
 - Summer Juvenile Detention Centers
- Each grade group must be reported separately

(I.C. 33-1002)

If you have one of these programs

- Elementary Schools with Less Than 10 ADA
- Border District Contracts
- Juvenile Detention Center

Please call our office if you have questions.

Public Dually Enrolled

- A Public dually enrolled student is any student attending more than one traditional public school, public charter school or public virtual school.
- It is up to the two public schools to work out how the ADA will be divided.

Note: No student shall generate more than one (1.0) ADA

Non-Public Dually Enrolled

- Those students educated in other than public schools and who also attend classes at a public school are considered dually enrolled students.
- A dually enrolled student must attend at least two and one half (2.5) hours per week to be included in the school's weekly aggregate attendance.

Non-Public Dually Enrolled Example

Sally, a home instructed student, enrolls in music class that is held for 55 minutes, 5 days a week and she attends class all week:

Total minutes of attendance (55 minutes x 5 days) = 275

Total hours of attendance (275 divided by 60) = 4.58

Aggregate hours of attendance (4.58 divided by 4) = 1.15
rounds to 1.0

Add one (1.0) ADA to the week's aggregate attendance.

Homebound Students (I.C. 33-1003A)

A homebound student is any student who would normally and regularly attend school, but due to illness or accident that necessitates an absence from school for more than ten (10) consecutive school days, the school district may include homebound students in its total attendance, provided that academic instruction has been given by appropriate certified professional staff employed by the district.

Note: Beginning on the eleventh (11) homebound day and thereafter, the student may be included in the total aggregate attendance of the building report.

Sessions not Days

Kindergarten Attendance

It is possible to have two (2) sessions of kindergarten each day, for a possible total of ten (10) sessions a week.

There is an A.M. and a P.M. session every day.

Note: The number of classrooms running during the A.M. and P.M. sessions does not affect the number of sessions you report.

Kindergarten Schedule

Kindergarten Schedule Numbering System

- | | |
|--|---|
| 1) AM only - every day | 4) M,W, every other F (2 sessions/day) |
| 2) PM only - every day | 5) T,Th, every other F (2 sessions/day) |
| 3) Wk 1 - M,W,F and Wk 2 - T, Th (2 sessions/day) | 6) AM & PM (full day) - every day |
| | 7 & above) all other schedules |

- Use the Kindergarten Schedule code that reflects how the kindergarten students are attending.
- A separate report must be completed for each schedule within a building.
- Do **not** combine students who are attending different schedules on one form.

6 Kindergarten Schedule - Full Day - Everyday (2 sessions a day)

The same students attend both the a.m. and p.m. sessions,
everyday of the week

Indicate all days, both a.m. and p.m.

| Place an "X" in the applicable boxes. | | Mon | Tues | Wed | Thur | Fri |
|---------------------------------------|----|-----|------|-----|------|-----|
| Week 1 | am | X | X | X | X | X |
| | pm | X | X | X | X | X |
| Week 2 | am | X | X | X | X | X |
| | pm | X | X | X | X | X |

Indicate K-Schedule code 6

Yr-rnd Track Code _____

K - Schedule Code 6

| Kindergarten Schedule Numbering System | |
|--|---|
| 1) AM only - every day | 4) M,W, every other F (2 sessions/day) |
| 2) PM only - every day | 5) T,Th, every other F (2 sessions/day) |
| 3) Wk 1 - M,W,F and Wk 2 - T, Th (2 sessions/day) | 6) AM & PM (full day) - every day |
| | 7 & above) all other schedules |

<<< A separate form must be completed for each schedule within a building. >>>

| KINDERGARTEN | | | | | |
|--------------|--------|--------------------|----------------------------|-------------------|----------------------|
| WEEK # | DATE | NUMBER OF SESSIONS | EMERGENCY CLOSURE SESSIONS | VACATION SESSIONS | AGGREGATE ATTENDANCE |
| 11 | Sep-09 | 10.0 | 0 | 0 | 120 |
| 12 | Sep-16 | 10.0 | 0 | 0 | 80 |
| 13 | Sep-23 | 10.0 | 0 | 0 | 119 |

The combined, maximum number of sessions cannot exceed ten.

Common mistake

- Everyday, one set of students attends the A.M. session and another set of students attends the P.M. session, and then it is reported as a K-schedule code 6 (A.M. & P.M full day – everyday). If done this way, the ADA will only be calculated for half of the students.
- There are two different schedules and they should be reported on separate reports.

Example

| | Monday | Tuesday | Wednesday | Thursday | Friday | Total Week Aggregate Attendance |
|--|--------|---------|-----------|----------|--------|---|
| A.M. Session | 20 | 20 | 20 | 20 | 20 | 100 |
| P.M. Session | 20 | 20 | 20 | 20 | 20 | 100 |
| Total Daily Aggregate Attendance | 40 | 40 | 40 | 40 | 40 | 200.0 |
| <p>There are forty (40) students enrolled, but the ADA is only twenty (20)</p> | | | | | | Total number of sessions for the week |
| | | | | | | 10 |
| | | | | | | Divide the Week's total aggregate attendance by the number of sessions = Average Daily Attendance |
| | | | | | | 20 |

- By combining the two schedules on one form an ADA of 20 is calculated for the 40 students

Regular Attendance Grades 1-12

Attendance/Enrollment System

Enrollment Attendance Reports Supporting Tables Import/Export Data System Control

Regular Attendance

Attendance Info Attendance List Report Info

School Year: 2001 District: 193 MOUNTAIN HOME DISTRICT

Building: 105 WEST ELEMENTARY Track: Period: 1 07/03/2000 - 11/03/2000

Grade Level: ☐ Kindergarten ☒ Elem 1-3 ☐ Elem 4-6 ☐ Secondary Schedule:

| Wk | Date | Sess Days | Emer Close | Vac. Days | Aggregate Attendance |
|----|-------|-----------|------------|-----------|----------------------|
| 01 | 07/03 | 0.0 | 0.0 | 0.0 | 0.0 |
| 02 | 07/10 | 0.0 | 0.0 | 0.0 | 0.0 |
| 03 | 07/17 | 0.0 | 0.0 | 0.0 | 0.0 |
| 04 | 07/24 | 0.0 | 0.0 | 0.0 | 0.0 |
| 05 | 07/31 | 0.0 | 0.0 | 0.0 | 0.0 |
| 06 | 08/07 | 0.0 | 0.0 | 0.0 | 0.0 |
| 07 | 08/14 | 0.0 | 0.0 | 0.0 | 0.0 |
| 08 | 08/21 | 0.0 | 0.0 | 0.0 | 0.0 |
| 09 | 08/28 | 4.0 | 0.0 | 1.0 | 120.0 |
| 10 | 09/04 | 0.0 | 0.0 | 0.0 | 0.0 |

| Wk | Date | Sess Days | Emer Close | Vac. Days | Aggregate Attendance |
|----|-------|-----------|------------|-----------|----------------------|
| 11 | 09/11 | 0.0 | 0.0 | 0.0 | 0.0 |
| 12 | 09/18 | 0.0 | 0.0 | 0.0 | 0.0 |
| 13 | 09/25 | 0.0 | 0.0 | 0.0 | 0.0 |
| 14 | 10/02 | 0.0 | 0.0 | 0.0 | 0.0 |
| 15 | 10/09 | 0.0 | 0.0 | 0.0 | 0.0 |
| 16 | 10/16 | 0.0 | 0.0 | 0.0 | 0.0 |
| 17 | 10/23 | 0.0 | 0.0 | 0.0 | 0.0 |
| 18 | 10/30 | 0.0 | 0.0 | 0.0 | 0.0 |

The number of Days in Session, Emergency Closures and Vacation Days **must equal 5** each week for regular attendance reports for grades 1-12.

Teacher Staff Development

Some teacher staff development may be reported as actual days in session. When reporting teacher staff development as a full day, always report the attendance as an average of that week's attendance and **never as perfect attendance**.

For example: There was a Teacher Staff Development day on Friday.

| | Monday | Tuesday | Wednesday | Thursday | Friday | Total Week Aggregate Attendance |
|--|--------|---------|-----------------|-------------------|---------------|------------------------------------|
| Grade 1 | 18 | 20 | 20 | 19 | | 77 |
| Grade 2 | 20 | 20 | 20 | 18 | | 78 |
| Grade 3 | 20 | 19 | 20 | 18 | | 77 |
| Total Daily Aggregate Attendance | 58 | 59 | 60 | 55 | 0 | 232.0 |
| Total number of sessions for the week | | | | | | 4 |
| Divide the Week's total aggregate attendance by the number of sessions | | | | | | 58 |
| This becomes Friday's attendance | | | | | | |
| Total Daily Aggregate Attendance | 58 | 59 | 60 | 55 | 58 | 290.0 |
| The attendance report for this week would show | | | Days in Session | Emergency Closure | Vacation Days | Aggregate attendance |
| | | | 5 | 0 | 0 | 290 |

Parent-teacher conference days are reported as vacation days with no aggregate attendance.

Emergency Closure and Vacation Days

Due to adverse weather conditions and facility failures and when school is not open due to holidays and vacation.

In kindergarten, report only those session(s) that would have had students attending, but due to emergency closure or vacation days the session(s) were missed.

Note: Do **not** report attendance for emergency closure or vacation days. The Attendance and Enrollment system will calculate the attendance on emergency closure days for each building.

Examples

The kindergarten program runs on a schedule # 5 where they attend classes all day every Tuesday, Thursday and every other Friday. On week 10, the week of September 2nd, Monday was a vacation day for the Labor Day holiday and on Tuesday all classes were held as normal. No sessions of kindergarten were missed. **No** vacation sessions would be reported.

The Kindergarten Attendance report would look like this:

Yr-rnd Track Code _____

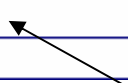
K - Schedule Code 5

| Place an "X" in the applicable boxes. | | Mon | Tues | Wed | Thur | Fri |
|---------------------------------------|----|-----|------|-----|------|-----|
| Week 1 | am | | X | | X | |
| | pm | | X | | X | |
| Week 2 | am | | X | | X | X |
| | pm | | X | | X | X |

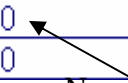
| Kindergarten Schedule Numbering System | |
|--|---|
| 1) AM only - every day | 4) M,W, every other F (2 sessions/day) |
| 2) PM only - every day | 5) T,Th, every other F (2 sessions/day) |
| 3) Wk 1 - M,W,F and Wk 2 - T, Th (2 sessions/day) | 6) AM & PM (full day) - every day |
| | 7 & above) all other schedules |

<<< A separate form must be completed for each schedule within a building. >>>

| KINDERGARTEN | | | | | |
|--------------|--------|--------------------|----------------------------|-------------------|----------------------|
| WEEK # | DATE | NUMBER OF SESSIONS | EMERGENCY CLOSURE SESSIONS | VACATION SESSIONS | AGGREGATE ATTENDANCE |
| 09 | Aug-26 | 4.0 | 0 | 0 | 80 |
| 10 | Sep-02 | 6.0 | 0 | 0 | 120 |
| 11 | Sep-09 | 4.0 | 0 | 0 | 80 |



Enter in all sessions attended



No sessions where missed

For example: The Friday, that the kindergarten would have normally been in session, is cancelled due to heavy snowfall. Since both the a.m. and the p.m. sessions are cancelled, two (2) sessions of kindergarten would be entered in as emergency closure sessions.

| | | | | | | |
|---------------------------------------|----|-----|------|-----|------|-----|
| Place an "X" in the applicable boxes. | | Mon | Tues | Wed | Thur | Fri |
| Week 1 | am | | X | | X | |
| | pm | | X | | X | |
| Week 2 | am | | X | | X | X |
| | pm | | X | | X | X |

Yr-rnd Track Code _____

K - Schedule Code 5

| Kindergarten Schedule Numbering System | |
|--|---|
| 1) AM only - every day | 4) M,W, every other F (2 sessions/day) |
| 2) PM only - every day | 5) T,Th, every other F (2 sessions/day) |
| 3) Wk 1 - M,W,F and Wk 2 - T, Th (2 sessions/day) | 6) AM & PM (full day) - every day |
| | 7 & above) all other schedules |

<<< A separate form must be completed for each schedule within a building. >>>

| KINDERGARTEN | | | | | |
|--------------|--------|--------------------|----------------------------|-------------------|----------------------|
| WEEK # | DATE | NUMBER OF SESSIONS | EMERGENCY CLOSURE SESSIONS | VACATION SESSIONS | AGGREGATE ATTENDANCE |
| 28 | Jan-06 | 4.0 | 0 | 0 | 80 |
| 29-Jan | Jan-13 | 4.0 | 2 | 0 | 80 |
| 30-Jan | Jan-20 | 4.0 | 0 | 0 | 80 |

Enter the emergency closure sessions as 2

Enter no attendance for Friday. The system will calculate the attendance.

| WEEK 1 | Monday | Tuesday | Wednesday | Thursday | Friday | Total Week Aggregate Attendance |
|----------------------------------|--------|---------|-----------|----------|--------|---------------------------------|
| a.m. session | | 20 | | 20 | 0 | |
| p.m. session | | 20 | | 20 | 0 | |
| Total Daily Aggregate Attendance | 0 | 40 | 0 | 40 | 0 | 80 |

Common Mistake

- Calculating aggregate attendance for emergency closure and vacation sessions
 - The system will correctly calculate the aggregate attendance for these days.
- The only time you need to calculate aggregate attendance is on Teacher Staff Development days, where students would have normally been in attendance.

Emergency Closure

| CERTIFICATE OF CLOSURE | | | | | | | | | | | |
|--|--|--|--|---------------------|--|--|--|--|--|--|--|
| 1ST REPORTING PERIOD | | | | | | | | | | | |
| 07/01/2002 - 11/01/2002 | | | | | | | | | | | |
| District # _____ | | | | District Name _____ | | | | | | | |
| In compliance with I.C. 33-1003A, the cause and duration of each incident of emergency school closure must be certified. | | | | | | | | | | | |
| <ul style="list-style-type: none"> ▪ Please use the format below to indicate the <u>duration</u> of each closure. ▪ A copy of the school board minutes showing each resolution stating the cause of each emergency closure must be attached. | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| The following hours of emergency closure are claimed: | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

| Kindergarten | | | Grades 1 - 3 | | | Grades 4 - 8 | | | Grades 9 - 12 | |
|--|---------------|---------|--|---------------|---------|--|---------------|---------|--|---------------|
| Building # or <u>All</u> if districtwide | # of Hours | Date(s) | Building # or <u>All</u> if districtwide | # of Hours | Date(s) | Building # or <u>All</u> if districtwide | # of Hours | Date(s) | Building # or <u>All</u> if districtwide | # of Hours |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

The board of trustees shall certify to the State Department of Education the cause and duration of such closure

Instructional hours (I.C. 33-512) versus Attendance (I.C. 33-1003A)

(I.C. 33-512)

You can reduce the minimum number of instructional hours by eleven (11) for emergency school closures due to adverse weather and facility failures

33-1003A

When school is closed, or if a school remains open but attendance is significantly reduced because of storm, flood, failure of heating plant, loss or damage to the school building, quarantine or order of any city, county or state health agency, or for reason believed by the board of trustees to be in the interests of the health, safety or welfare of the pupils, the board of trustees having certified to the state department of education the cause and duration of such closure or impacted attendance, the ADA for such day or days of closure or impacted attendance shall be considered as being the same as for the days when the school actually was in session or when attendance was not impacted.

So what does this mean?

Yes, you can have emergency closures due to reasons of health and safety issues. You can **not** reduce the minimum number of instructional hours. If the closure causes you to fall below the minimum you must make up those hours to reach the minimum.

Even if the school is closed or remains open the board of trustees may submit in writing, a request to the SDE, Public School Finance to adjust the day(s) of the significantly impacted attendance. It must state cause and duration in the request.

What is Not Considered an Emergency Closure

- The State Board of Education does not recognize a teacher strike or the withholding of service as sufficient cause to declare an emergency closure (IDAPA 08.02.01, 200).
- Funeral services
- State Tournaments
- Construction Delays

Reporting Early Graduates

State Board Rules IDAPA 08.02.01 (350) states: Any high school student who completes the number of credits and exiting standards required by both the state and the school district prior to completing eight (8) semesters of high school work may petition the local superintendent and board of trustees to graduate early. When calculating the aggregate average daily attendance for the educational support program, students graduating from high school prior to the end of the school year will have their first semester average daily attendance A.D.A. used to calculate their attendance during the second semester of the school year.

On the building's state enrollment and withdrawal report, leave the students in the enrollment and **do not show them as dropouts**. Districts should calculate the student's first semester average daily attendance (A.D.A.) for the time he/she was in attendance. To find out the student's A.D.A. for the first semester, divide the number of days they were in attendance by the actual number of days school was in session.

Attendance for Graduates Released Early

The instructional time requirement for 12th grade students may be reduced by action of a local school board for an amount of time not to exceed eleven (11) hours of instruction time. (I.C. 33-512)

Districts should include in their attendance aggregate those seniors who are released early. Report attendance as the average attendance of that week and never as perfect attendance.



Enrollment

Attendance/Enrollment System

Enrollment Attendance Reports Supporting Tables Import/Export Data System Control

Navigation icons: Previous, Next, First, Last, Print, Find, Save, Cancel, Help.

Enrollment Information

Enroll. Info Eth/Gender Enroll. List Drop Outs Drop Out List Enroll. Recap Report Info

School Year: 2004 District: 001 BOISE INDEPENDENT DISTRICT

Building: 101 ADAMS ELEMENTAR Track: Period: 1 06/30/2003 - 11/07/2003

| Grade | 1st Day Enroll. | New Enroll. | With-Drawals | Grade | 1st Day Enroll. | New Enroll. | With-Drawals | Drop Outs |
|-------|-----------------|-------------|--------------|-------|-----------------|-------------|--------------|-----------|
| P | 0 | 0 | 0 | 7 | 0 | 0 | 0 | 0 |
| K | 35 | 2 | 0 | 8 | 0 | 0 | 0 | 0 |
| 1 | 48 | 0 | 3 | 9 | 0 | 0 | 0 | 0 |
| 2 | 45 | 6 | 0 | 10 | 0 | 0 | 0 | 0 |
| 3 | 45 | 1 | 3 | 11 | 0 | 0 | 0 | 0 |
| 4 | 29 | 1 | 1 | 12 | 0 | 0 | 0 | 0 |
| 5 | 51 | 0 | 2 | | | | | |
| 6 | 51 | 1 | 1 | Total | 304 | 11 | 10 | 0 |

| <<< A separate form must be completed for each Year-round Track >>> | | | | |
|---|---------------------|----------------|-------------|-----------------------------|
| GRADE | FIRST DAY OF SCHOOL | NEW ENROLLMENT | WITHDRAWALS | DROPOUTS ** |
| Preschool | | | | Do not write in this space. |
| Kindergarten | | | | |
| First | 10 | | 1 | |
| Second | 9 | 2 | | |
| Third | 12 | 1 | 3 | |
| Fourth | | | | |
| TOTAL (all grades) | 31 | 3 | 4 | |

All columns must total the detail

- Each building will submit separate enrollment and withdrawal information. Do not combine buildings on one form. Report only the grades instructed in the building.
- Every student should be classified by grade level. In the case of students in an un-graded program, assign each student to the grade closest to his/her age group.
- For the first reporting period only, enter in the first day of school enrollment by grade in the first column.

Ethnicity and Gender

- First Reporting Period only!
- Dropouts must be counted in enrollment to be taken out.(enrollment cannot be a negative number)
- At this time, collected in six categories.

Dropouts

- Please review handout “Who is a Dropout”
- Major Points

Home instructed students, students who transfer or move out of the country and GED students who complete a district run or tracked program are no longer considered dropouts.

The 12 months reporting period was moved to be more inline with national guidelines. The twelve-month dropout reporting period will be from the Monday following the first Friday in November to the first Friday in November of the following year.

Dropouts Reporting

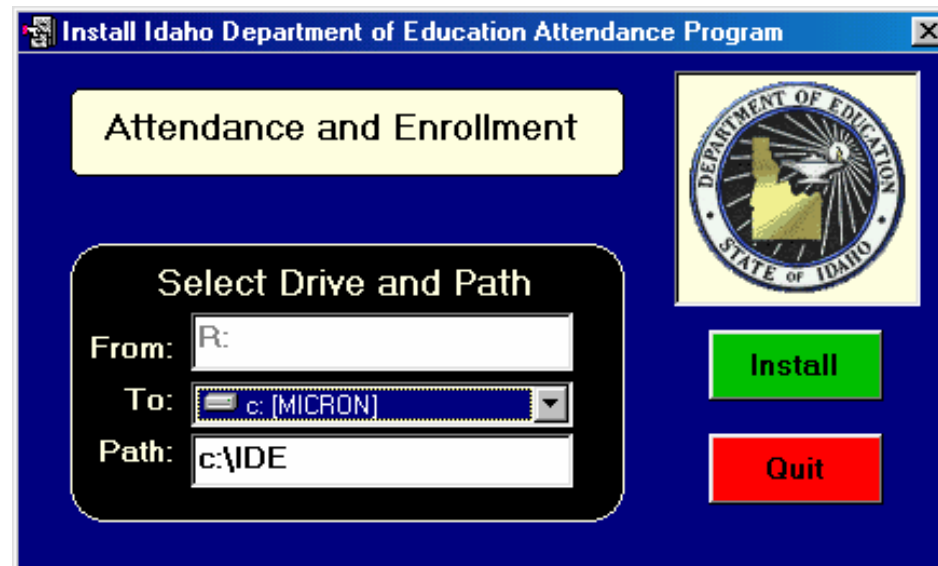
Are reported with the grade level they

failed to report to.

| | | | | | | | | | | | | | | | | |
|--|---------------|-----------------------|------|-----------------------------|-----|-----------------------|-------------------|--|------------------|--|-------|---|-----------|--------------------------------|-------------------------------|--|
| District Number: | | District Name: | | Building Number: | | Building Name: | | Yr-Rnd Track Code: | | Report Period: 1 _____ 2 _____ 3 _____ | | Ethnicity: W - White B - Black H - Hispanic N - American Indian or Alaskan Native A - Asian P - Pacific Islander | | | | |
| [THE ABOVE INFORMATION MUST BE COMPLETED.] | | | | | | | | | | | | | | | | |
| Last Name | Also Known As | First Name | M.I. | Date of Birth (mm/dd/yy) | SSN | LEP (Y/N) | Homeless (Y/N) | Economically Disadvantaged (Y/N) | Migrant (Y/N) | Students with Disabilities (IDEA) (Y/N) | Grade | Gender (m/f) | Ethnicity | Date Enrolled (mm/dd/yy) | Date Dropped (mm/dd/yy) | Date Reenrolled (mm/dd/yy) <i>If Applicable</i> |
| PLEASE PRINT OR TYPE | | | | | | | | | | | | | | | | |
| <p>Give complete name. →</p> <p>Must fill in the required fields. →</p> <p>Enrolled and Dropped date would be the same →</p> | | | | | | | | | | | | | | | | |

- List each student for that reporting period by entering in the students full name and any nick names, their date of birth, social security number or student id number, whether or not they were part of the subgroups, their grade level, their gender and ethnicity, and the dates of enrollment, dropout and if they reenrolled.

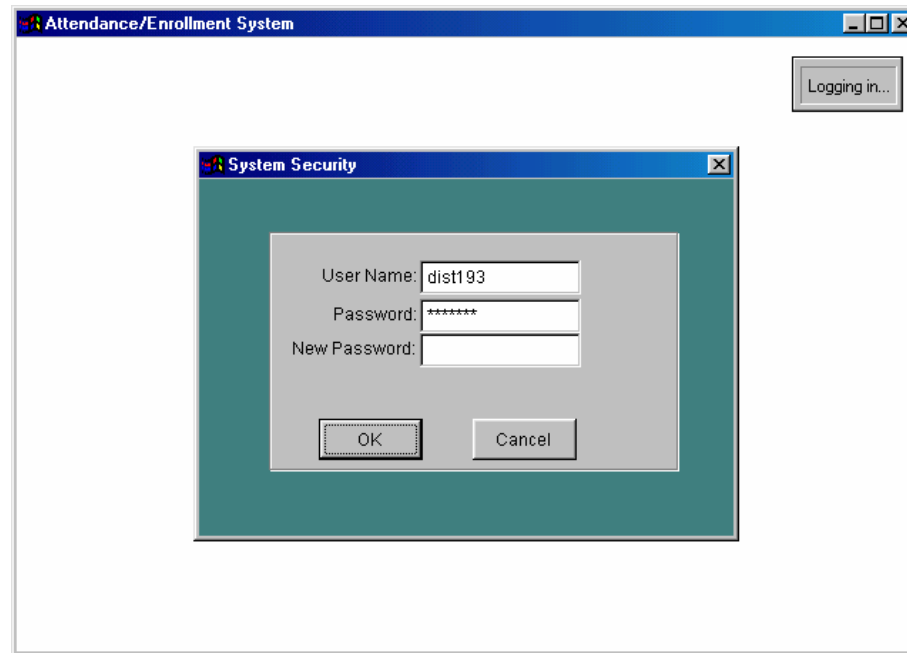
Attendance and Enrollment Software



Advantages

- You can view ADA reports prior to submitting
- Eliminates many common errors
- Reduces paper and mailing cost
- Files can either be sent by email or on diskette

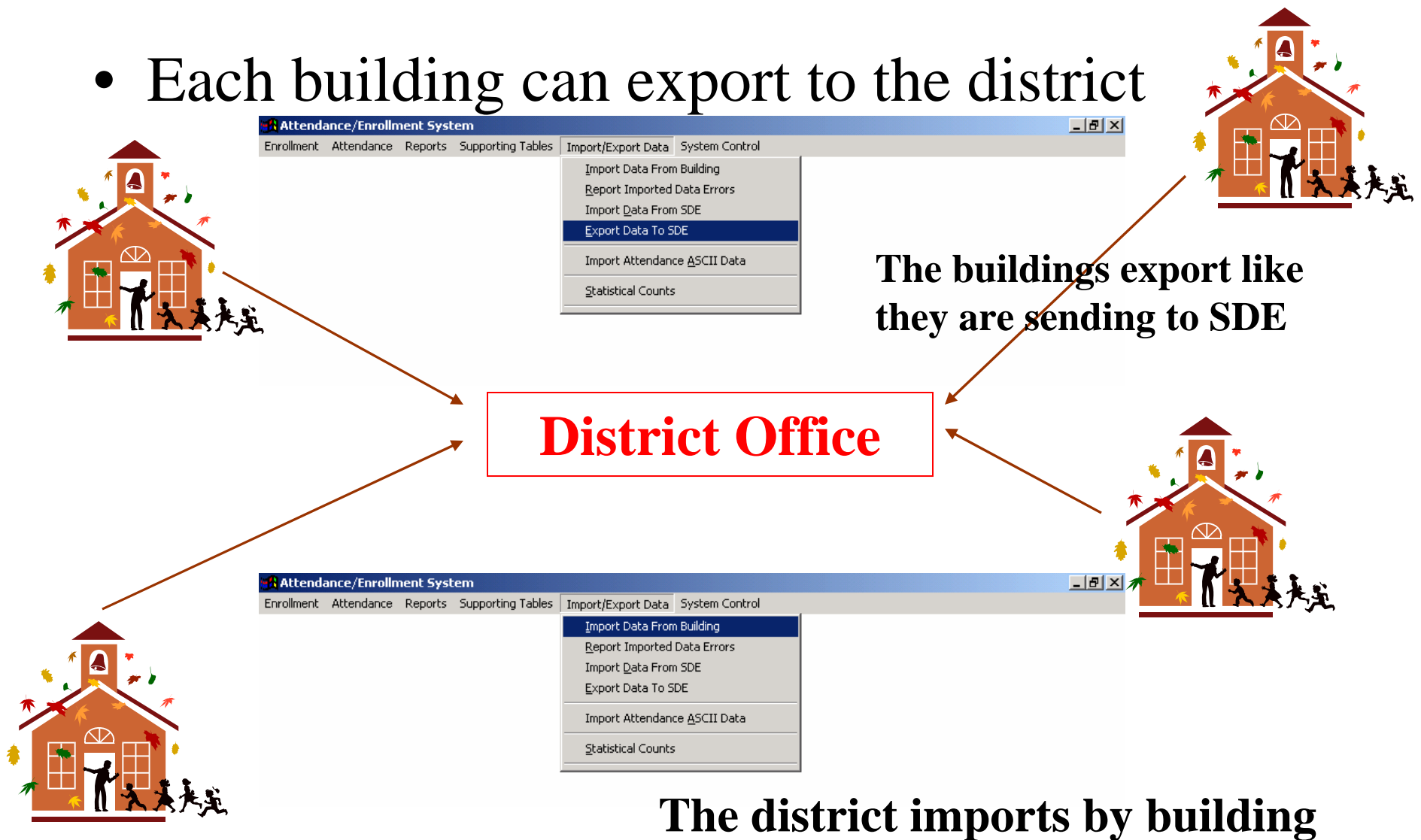
System Login



- There are 5 user names and Passwords available
- Can be installed on a network
- Can be installed on each schools PC

Exporting and Importing

- Each building can export to the district



Regular Alternative Secondary School Report

- State funding of alternative secondary school programs conducted during the regular school year should be limited to those that enroll enough properly identified At-Risk secondary students to ensure twelve (12) or more full-time equivalent students for the school year (one full-time equivalent is based on twenty-five (25) hours per week). A full-time equivalent At-Risk Youth is a student (or combination of students) in attendance for nine hundred (900) hours for grades 7-12 (excluding breaks, lunch hours, passing time, etc.) during the school year. To qualify for alternative secondary school program funding, school districts shall make initial application on forms approved by the State Department of Education and must receive the approval of the State Superintendent of Public Instruction. (IDAPA 08.02.03.110: I.C. 33-1002: 33-1002C:and 33-1002F)

Before Running an Alternative Secondary Program

- Submit application to SDE prior to the start of school year.
- Only grades 7-12 are funded.
- Programs must be approved before it will be funded.

Alternative Secondary School Attendance by Course Report (the long form 14" x 8½"),

- Must be submitted on paper
- Report the total **hours** of student attendance **per week for each teacher**.

| | TEACHER'S NAME | COURSE TITLE | COURSE HOURS* | WEEK 11 9-Sep | WEEK 12 16-Sep | WEEK 13 23-Sep |
|---|---------------------------|--------------|---------------|------------------|-------------------|-------------------|
| 1 | Jane Doe | English | 160 | 120 | 160 | 160 |
| 2 | Jane Doe | History | 80 | 60 | 80 | 80 |
| 3 | John Smith | Math | 80 | 60 | 80 | 80 |
| 4 | John Smith | Science | 80 | 60 | 80 | 80 |
| 5 | TOTAL HOURS OF ATTENDANCE | | | 300 | 400 | 400 |

20 students spent 2 hours a day for 4 days a week.
(20x2x4=160)

List teachers for each course they taught.

List each course title taught by each teacher.

The total hours the course is offered for the reporting period.

The total number of student hours under instruction for that week.

Alternative Secondary School Attendance report

(the short form 8½" x 11")

- **Note: Do not** report Emergency Closure days or Teacher Staff Development for Alternative Secondary School. **Do not** count attendance for vacation days.
- If changes are made after being approved you must submit a revised application to SDE.

If the program normally operates only four days per week, treat each week as if the total number of days includes only four days.

| ALTERNATIVE SECONDARY SCHOOL | | | | |
|------------------------------|--------|-----------------|---------------|---------------------------------|
| WEEK # | DATE | DAYS IN SESSION | VACATION DAYS | AGGREGATE HOURS OF ATTENDANCE * |
| 11 | Sep-09 | 3.0 | 1.0 | 300 |
| 12 | Sep-16 | 4.0 | | 400 |
| 13 | Sep-23 | 4.0 | | 400 |
| | | | | |

* **Aggregate hours of attendance are from the Attendance by Course report.**

Calculating Adjusted Aggregate Average Daily Attendance (ADA) for Alternative Secondary

- Must convert hours to days
- Full Time Equivalent is based on 25 hours a week

Building Report

For 5 day a week program

Idaho State Department of Education
 Attendance/Enrollment System
 Page 1
 Alternative Regular Attendance - School Year 2003/2004

| Week Number | Monday Date | Days In Session | Vacation Days | Aggregate Attnd Hrs | Aggregate A.D.A. | Aggregate A.D.A. |
|--------------|-------------|-----------------|---------------|---------------------|------------------|------------------|
| 8 | 8/18/2003 | | | | | |
| 9 | 8/25/2003 | 5 | | 132 | 5.28 | 26.4 |
| 10 | 9/1/2003 | 5 | | 389 | 15.56 | 77.8 |
| 11 | 9/8/2003 | 5 | | 494 | 19.76 | 98.8 |
| 12 | 9/15/2003 | | 5 | 0 | 0 | 0 |
| 13 | 9/22/2003 | 5 | | 461 | 18.44 | 92.2 |
| 14 | 9/29/2003 | 5 | | 614 | 24.56 | 122.8 |
| 15 | 10/6/2003 | 5 | | 689 | 27.56 | 137.8 |
| 16 | 10/13/2003 | 5 | | 880 | 35.2 | 176 |
| 17 | 10/20/2003 | 5 | | 840 | 33.6 | 168 |
| 18 | 10/27/2003 | 5 | | 977 | 39.08 | 195.4 |
| 19 | 11/3/2003 | 5 | | 738 | 29.52 | 147.6 |
| TOTALS ----> | | 50 | | 6,214.00 | 24.86 | 1,242.80 |

To Calculated Aggregate ADA
 divide the aggregate attendance hours by five (5) for a 5 day a week program.

To calculate ADA,
 divide the aggregate ADA by days in session.

The ADA used in unit calculation

Building Report

For 4 day a week program

Idaho State Department of Education
Attendance/Enrollment System

Page 1

Alternative Regular Attendance - School Year 2003/2004

| Week Number | Monday Date | Days In Session | Vacation Days | Aggregate Attn Hrs | A.D.A. | Aggregate A.D.A. |
|--------------|-------------|-----------------|---------------|--------------------|--------|------------------|
| 8 | 8/18/2003 | | | | | |
| 9 | 8/25/2003 | 4 | | 132 | 5.28 | 21.12 |
| 10 | 9/1/2003 | 4 | | 389 | 15.56 | 62.24 |
| 11 | 9/8/2003 | 4 | | 494 | 19.76 | 79.04 |
| 12 | 9/15/2003 | | 4 | 0 | 0 | 0 |
| 13 | 9/22/2003 | 4 | | 461 | 18.44 | 73.76 |
| 14 | 9/29/2003 | 4 | | 614 | 24.56 | 98.24 |
| 15 | 10/6/2003 | 4 | | 689 | 27.56 | 110.24 |
| 16 | 10/13/2003 | 4 | | 880 | 35.2 | 140.8 |
| 17 | 10/20/2003 | 4 | | 840 | 33.6 | 134.4 |
| 18 | 10/27/2003 | 4 | | 977 | 39.08 | 156.32 |
| 19 | 11/3/2003 | 4 | | 738 | 29.52 | 118.08 |
| TOTALS ----> | | 40 | | 6,214.00 | 24.86 | 994.24 |

To Calculated Aggregate ADA
divide the aggregate attendance hours by six and a quarter (6.25) for a 4 day a week program.

To calculate ADA,
divide the aggregate ADA by days in session.

The ADA used in unit calculation

Support Unit Calculation

I.C. 33-1002

COMPUTATION OF SECONDARY SUPPORT UNITS

Average Daily Attendance Minimum
Attendance Divisor Units Allowed

| | | |
|---------------------------|---------------------------|----|
| 750 or more..... | 18.5..... | 47 |
| 400 - 749.99 ADA | 16..... | 28 |
| 300 - 399.99 ADA. | 14.5..... | 22 |
| 200 - 299.99 ADA | 13.5..... | 17 |
| 100 - 199.99 ADA | 12..... | 9 |
| 99.99 or fewer | Units allowed as follows: | |
| Grades 7 - 12 | 8 | |
| Grades 9 - 12 | 6 | |
| Grades 7 - 9 | 1 per 14 ADA | |
| Grades 7 - 8 | 1 per 16 ADA | |

Must have an Average
Daily Attendance of 12
or more to use the divisor
of 12. Not enrollment
of 12.

COMPUTATION OF ALTERNATIVE SCHOOL SECONDARY SUPPORT UNITS

Pupils in Attendance ~~Attendance Divisor~~ Minimum Units Allowed

| | | |
|------------------|----------|-----------------------|
| 12 or more | 12. | 1 or more as computed |
|------------------|----------|-----------------------|

Example

Page 1

Idaho State Department of Education
Attendance/Enrollment System
Current Year Support Unit Calculation - School Year 2003/2004
Through Reporting Period 1

| Days/Sessions Term Best-28 | | Aggregate Attendance | A.D.A. | Special Education | Adjusted A.D.A. | Unit Divisor | Support Units |
|----------------------------------|----|-------------------------|--------|----------------------|--------------------|-----------------|------------------|
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| 491 ALTERNATIVE SECONDARY SCHOOL | | | | | | | |
| Secondary | 50 | 6,214.00 | 24.86 | | 24.86 | / 12 = | 2.07 |

Total Support Units 2.07

Divide Adjusted ADA by the Unit
Divisor of 12 to Support Units

Is this Additional Units?

Not Really!

Keep in mind that these student would have generated units for the district at some other school.

Using the example of 30 students who generated the 25 ADA even at the unit divisor of 18.5 they would have generated 1.35 units, only $\frac{7}{10}$ of a unit less.

The question is then, does the program keep them in school and is attendance higher because of the flexibility of Alternative Secondary programs.

How much money did the school generate?

I do not have an answer for that question!

Because we do not calculate funds at the building or program level. We fund at the district level.

The district total units are used to determine staff allowances for the whole district

District-wide index drives salary based apportionment.

Summer Alternative Secondary School

State funding for alternative secondary school summer programs shall be limited to those that provide a minimum of two hundred twenty-five (225) hours of instructional time, (excluding breaks, lunch hours, passing time, etc.). A full-time equivalent summer session At-Risk Youth is a student (or combination of students) in attendance for two hundred twenty-five (225) hours during the summer session. To qualify for alternative secondary school summer program funding, school districts should, **prior to April 1st**, make initial application upon forms approved by the State Department of Education and must receive the approval of the State Superintendent of Public Instruction. (I.C. 33-1002C)

Summer Alternative Secondary Unit Calculation

To find Average Daily Attendance (ADA) for Summer
Take the total aggregate summer hours of attendance, divide by 225
(Full Time Equivalent for summer alternative programs)

To Calculate Units for Summer

Divide the calculated ADA by the unit divisor of 40

Example:

| | |
|--|------------|
| Total aggregate student hours for the summer | 29714 |
| Divide it by Full Time Equivalent 225 | $\div 225$ |
| Aggregate ADA | 132.06 |
| Divide by Unit Divisor of 40 | $\div 40$ |
| Number of Units for Summer Program | 3.30 |

Unit Calculation 101

The First Step to Calculating
Funding

Attendance Reports

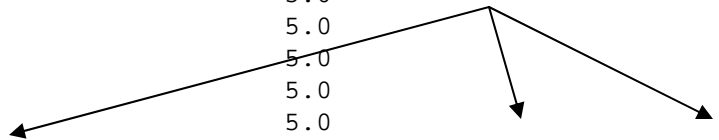
Idaho State Department of Education
Attendance/Enrollment System
Attendance Information - School Year 2003/2004

01/27/2004
8:10 a.m.

SCHOOL DISTRICT
602 ELEMENTARY SCHOOL
Elementary 4-6

| Week Number | Monday Date | Days In Session | Emerg. Closure Days | Vacation Days | Aggregate Attendance | A.D.A. | Adjusted Aggregate Attendance |
|----------------|----------------|--------------------|---------------------------|------------------|-------------------------|--------|-------------------------------------|
| 01 | 06/30/2003 | | | 5.0 | | | |
| 02 | 07/07/2003 | | | 5.0 | | | |
| 03 | 07/14/2003 | | | 5.0 | | | |
| 04 | 07/21/2003 | | | 5.0 | | | |
| 05 | 07/28/2003 | | | 5.0 | | | |
| 06 | 08/04/2003 | | | 5.0 | | | |
| 07 | 08/11/2003 | | | 5.0 | | | |
| 08 | 08/18/2003 | | | 5.0 | | | |
| 09 | 08/25/2003 | | | 5.0 | | | |
| 10 | 09/01/2003 | 4.0 | | 1.0 | 228.0 | 57.00 | 228.00 |
| 11 | 09/08/2003 | 5.0 | | | 287.0 | 57.40 | 287.00 |
| 12 | 09/15/2003 | 5.0 | | | 285.0 | 57.00 | 285.00 |
| 13 | 09/22/2003 | 5.0 | | | 279.0 | 55.80 | 279.00 |
| 14 | 09/29/2003 | 3.0 | | 2.0 | 180.0 | 60.00 | 180.00 |
| 15 | 10/06/2003 | 5.0 | | | 300.0 | 60.00 | 300.00 |
| 16 | 10/13/2003 | 5.0 | | | 300.0 | 60.00 | 300.00 |
| 17 | 10/20/2003 | 5.0 | | | 292.0 | 58.40 | 292.00 |
| 18 | 10/27/2003 | 5.0 | | | 274.0 | 54.80 | 274.00 |
| 19 | 11/03/2003 | 5.0 | | | 288.0 | 57.60 | 288.00 |
| TOTALS ----> | | 47.0 | | | 2,713.0 | 57.72 | 2,713.00 |

Aggregate Attendance divided by
Days in Session equals A.D.A



The diagram illustrates the calculation of Adjusted Aggregate Attendance (A.D.A.). It shows a central point from which three arrows point downwards to the 'Aggregate Attendance', 'A.D.A.', and 'Adjusted Aggregate Attendance' columns. This visualizes the formula: A.D.A. = Aggregate Attendance / Days in Session.

PUBLIC SCHOOL SUPPORT UNIT (33-1002) CALCULATION TABLES

COMPUTATION OF KINDERGARTEN SUPPORT UNITS

| <u>Average Daily Attendance</u> | <u>Attendance Divisor</u> | <u>Units Allowed</u> |
|-------------------------------------|-------------------------------|--------------------------|
| 41 or more | 40..... | 1 or more as computed |
| 31 - 40.99 ADA.... | -..... | 1 |
| 26 - 30.99 ADA.... | -..... | .85 |
| 21 - 25.99 ADA.... | -..... | .75 |
| 16 - 20.99 ADA.... | -..... | .6 |
| 8 - 15.99 ADA.... | -..... | .5 |
| 1 - 7.99 ADA.... | -..... | count as elementary |

COMPUTATION OF ELEMENTARY SUPPORT UNITS

| <u>Average Daily Attendance</u> | <u>Attendance Divisor</u> | <u>Minimum Units Allowed</u> |
|-------------------------------------|-------------------------------|----------------------------------|
| 300 or more ADA | | 15 |
| | 23... grades 4,5 & 6.... | |
| | 20... grades 1,2 & 3.... | |
| 160 to 299.99 ADA... | 20..... | 8.4 |
| 110 to 159.99 ADA... | 19..... | 6.8 |
| 71.1 to 109.99 ADA... | 16..... | 4.7 |
| 51.7 to 71.0 ADA... | 15..... | 4.0 |
| 33.6 to 51.6 ADA... | 13..... | 2.8 |
| 16.6 to 33.5 ADA... | 12..... | 1.4 |
| 1.0 to 16.5 ADA... | n/a..... | 1.0 |

COMPUTATION OF SECONDARY SUPPORT UNITS

| <u>Average Daily Attendance</u> | <u>Attendance Divisor</u> | <u>Minimum Units Allowed</u> |
|-------------------------------------|-------------------------------|----------------------------------|
| 750 or more | 18.5..... | 47 |
| 400 - 749.99 ADA..... | 16..... | 28 |
| 300 - 399.99 ADA..... | 14.5..... | 22 |
| 200 - 299.99 ADA..... | 13.5..... | 17 |
| 100 - 199.99 ADA..... | 12..... | 9 |
| 99.99 or fewer | Units allowed as follows: | |
| Grades 7 - 12 | | 8 |
| Grades 9 - 12 | | 6 |
| Grades 7 - 9 | | 1 per 14 ADA |
| Grades 7 - 8 | | 1 per 16 ADA |

COMPUTATION OF EXCEPTIONAL EDUCATION SUPPORT UNITS

| <u>Average Daily Attendance</u> | <u>Attendance Divisor</u> | <u>Minimum Units Allowed</u> |
|-------------------------------------|---------------------------|------------------------------|
| 14 or more | 14.5..... | 1 or more as computed |
| 12 - 13.99..... | | 1 |
| 8 - 11.99..... | | .75 |
| 4 - 7.99..... | | .5 |
| 1 - 3.99..... | | .25 |

COMPUTATION OF ALTERNATIVE SCHOOL SECONDARY SUPPORT UNITS

| <u>Pupils in Attendance</u> | <u>Attendance Divisor</u> | <u>Minimum Units Allowed</u> |
|-----------------------------|---------------------------|------------------------------|
| 12 or more | 12..... | 1 or more as computed |

Public School Support Unit Calculation Table IC 33-1002



Current Year Support Unit Calculation

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Idaho State Department of Education
Attendance/Enrollment System
Current Year Support Unit Calculation - School Year 2003/2004
Through Reporting Period 1

Divide Adjusted ADA
by Unit Divisor I.C.
33-1002

Total of all buildings
excluding separate and
alternative schools.

| | Days/Sessions Term Best-28 | Aggregate Attendance | A.D.A. | Special Education | Adjusted A.D.A. | Unit Divisor | Support Units |
|--|-------------------------------|-------------------------|--------|----------------------|--------------------|-----------------|------------------|
| - | 47.00 | 2,713.0 | 57.72 | -7.80 | 49.92 / | 13.0 = | 3.84 |
| Secondary Administrative | 47.00 | 6,013.0 | 127.94 | -7.81 | 120.13 / | 12.0 = | 10.01 |
| Exceptional Education | | | | | | | |
| Exceptional Elementary | | | | | 7.80 | | |
| Exceptional Secondary | | | | | 7.81 | | |
| Exceptional Education Total | | | | | 15.61 / | 14.5 = | 1.08 |
| Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts | | | | | | | |
| 103 ELEMENTARY SCHOOL Kindergarten Separate | 47.00 | 640.0 | 13.62 | | 13.62 / | | 0.50 Minimum |
| 103 ELEMENTARY SCHOOL Elementary 1-6 Separate | 47.00 | 1,840.5 | 39.16 | | 39.16 / | 13.0 = | 3.01 |
| 491 ALTERNATIVE SCHOOL Secondary | 43.00 | 3,225.0 | 12.00 | | 12.00 / | 12.0 = | 1.00 |
| Total Support Units | | | | | | | 19.44 ===== |
| Total Support Units (Rounded to nearest tenth) | | | | | | | 19.4 ===== |

Subtract Special Education
from the Exceptional Child
Unit Approval Report

Numbers from
the Exceptional
Child Unit
Approval report.

Exceptional Child Unit Calculation

E L E M E N T A R Y

1. 2003 adjusted fall K-3 enrollment
2. 2003 adjusted fall 4-6 enrollment
(Do not include Border students)
3. minus exceptional tuition equivalent students
4. (line 1 + line 2) minus line 3
5. line 4 x 6.0%
6. line 3 plus line 5 = approved number of ELEM students

53.08% x 7.80 = ELEM 1-3 portion

46.92% x 7.80 = ELEM 4-6 portion

S E C O N D A R Y

7. 2003 adjusted fall 7-12 enrollment. (Do not include AHS, JDC, or Border students.)
8. minus exceptional tuition equivalent students
9. line 7 minus line 8
10. line 9 x 5.5%
11. line 8 plus line 10 = approved number of SECND Students

Fall
Membership % of Total

69.00 53.08%

61.00 46.92%

130.00

7.80

7.80

=====

4.14

3.66

Take elementary
fall enrollment
minus Tuition
equivalent
students times
6.0% to find
calculation.

Use percentages
to find split for
grade groupings.

142.00

142.00

7.81

7.81

=====

Take Secondary fall
enrollment minus
Tuition equivalent
students times 5.5%
to find calculation

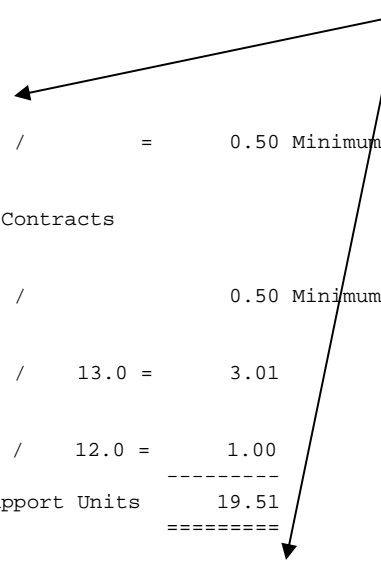
Without Exceptional Secondary

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Idaho State Department of Education
Attendance/Enrollment System
Current Year Support Unit Calculation - School Year 2003/2004
Through Reporting Period 1
Second copy for district w/o Secondary Sped Ed Approvals

| SCHOOL DISTRICT | Days/Sessions Term | Best-28 | Aggregate Attendance | A.D.A. | Special Education | Adjusted A.D.A. | Unit Divisor | Support Units |
|--|-----------------------|---------|-------------------------|--------|----------------------|--|-----------------|------------------|
| Elementary 1-6 Administrative | 47.00 | | 2,713.0 | 57.72 | -7.80 | 49.92 / | 13.0 = | 3.84 |
| Secondary Administrative | 47.00 | | 6,013.0 | 127.94 | | 127.94 / | 12.0 = | 10.66 |
| Exceptional Education | | | | | | | | |
| Exceptional Elementary | | | | | | 7.80 | | |
| Exceptional Education Total | | | | | | 7.80 / | = | 0.50 Minimum |
| Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts | | | | | | | | |
| 103 ELEMENTARY SCHOOL Kindergarten Separate | 47.00 | | 640.0 | 13.62 | | 13.62 / | | 0.50 Minimum |
| 103 ELEMENTARY SCHOOL Elementary 1-6 Separate | 47.00 | | 1,840.5 | 39.16 | | 39.16 / | 13.0 = | 3.01 |
| 491 ALTERNATIVE SCHOOL Secondary | 43.00 | | 3,225.0 | 12.00 | | 12.00 / | 12.0 = | 1.00 |
| | | | | | | Total Support Units | | 19.51 |
| | | | | | | | | ===== |
| | | | | | | Total Support Units (Rounded to nearest tenth) | | 19.5 |
| | | | | | | | | ===== |

We use the calculation that gives the greatest benefit to the district.



Best 28 Weeks Unit Calculation

Page 1

SCHOOL DISTRICT

Idaho State Department of Education
Attendance/Enrollment System
Current Year Support Unit Calculation - School Year 2002/2003

End of year, run the calculation for the best 28 weeks of attendance.

| | Days/Sessions Term | Best-28 | Adjusted Aggregate Attendance | A.D.A. | Special Education | Adjusted A.D.A. | Unit Divisor | Support Units |
|-------------------------------|-----------------------|---------|-------------------------------------|--------|----------------------|--------------------|-----------------|------------------|
| Elementary 1-6 Administrative | 177.00 | 131.00 | 7,599.8 | 58.46 | -8.28 | 50.18 / | 13.0 = | 3.86 |
| Secondary Administrative | 177.00 | 129.00 | 16,584.0 | 128.56 | -7.81 | 120.75 / | 12.0 = | 10.06 |
| Exceptional Education | | | | | | | | |
| Exceptional Elementary | | | | | | 8.28 | | |
| Exceptional Secondary | | | | | | 7.81 | | |
| Exceptional Education Total | | | | | | 16.09 / | 14.5 = | 1.11 |

Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts

| | | | | | | | | |
|-------------------------|--------|--------|---------|-------|--|---------|--------|--------------|
| 103 ELEMENTARY SCHOOL | | | | | | | | |
| Kindergarten Separate | 224.00 | 166.00 | 1,943.0 | 11.70 | | 11.70 / | | 0.50 Minimum |
| 103 ELEMENTARY SCHOOL | | | | | | | | |
| Elementary 1-6 Separate | 177.00 | 130.00 | 4,732.0 | 36.40 | | 36.40 / | 13.0 = | 2.80 |
| 491 ALTERNATIVE SCHOOL | | | | | | | | |
| Secondary | 177.00 | 130.00 | 1,560.0 | 12.00 | | 12.00 / | 12.0 = | 1.00 |

Total Support Units 19.33

Total Support Units (Rounded to nearest tenth) 19.3

Average Daily Attendance (A.D.A.) Term

Preschool (Special ed)

Average Daily Attendance (A.D.A.) Best-28 Weeks

Preschool (Special ed)

Protection

- Must have a decrease of 1% in A.D.A. from prior year A.D.A.
- Protected on prior year actual
(First period to First period)
(Best 28 weeks to Best 28 weeks)
- Any corrections to the prior year will change the numbers.

Prior Year Support Unit Calculation

Idaho State Department of Education
Attendance/Enrollment System
Prior Year Support Unit Calculation
First Period for School Year 2003/2004

District: SCHOOL DISTRICT

| | Prior Year First Period A.D.A. ----- | Prior Year First Period ADA Minus 1% ----- | | Support Unit Divisor ----- | | Support Units ----- |
|--|---|--|---|-------------------------------------|---|---------------------------|
| Elementary 1-6 Administrative | 51.68 | 51.16 | / | 13.0 | = | 3.94 |
| Secondary Administrative | 122.83 | 121.60 | / | 12.0 | = | 10.13 |
| Exceptional Education | | | | | | |
| Exceptional Elementary | 8.28 | | | | | |
| Exceptional Secondary | 7.81 | | | | | |
| | ----- | | | | | |
| Exceptional Education Total | 16.09 | 15.93 | / | 14.5 | = | 1.10 |
| Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts | | | | | | |
| 103 ELEMENTARY SCHOOL | | | | | | |
| Kindergarten Separate | 11.97 | 11.85 | / | | | 0.50 Minimum |
| 103 ELEMENTARY SCHOOL | | | | | | |
| Elementary 1-6 Separate | 57.54 | 56.96 | / | 15.0 | = | 4.00 Minimum |
| | ----- | | | | | ----- |
| Total Prior Year First Period A.D.A. | 260.11 | Total Protected Support Units | | | | 19.67 |
| | | Total Protected Support Units (Rounded to nearest tenth) | | | | 19.7 |

Current First Period Total ADA (P-12) 245.78
Prior Year First Period Minus 1% 257.51 *

<PROTECTED> Use Protected or Current Year's Support Units

Must be a full 1% decrease

* Excludes Alternative Summer, Summer Juvenile Detention, Border, and District-to-Agency Contracts

Help and Information

- All Attendance and Enrollment forms are available for download at:
http://www.sde.state.id.us/finance/Attn_Enroll/default.htm
- Telephone number 332-6842 Fax 334-3484
- Email: gberg@sde.state.id.us
- Mail: State Department of Education
Public School Finance
P.O. Box 83720
Boise, Id 83720-0027